

RULE NUMBER X.I.2 : DOCUMENTS TO BE MAINTAINED BY TRUST AGENTS

Attachment :
Decision of the Chairman of Bapepam
Number : Kep-78/PM/1996
Date : January 17, 1996

1. Every Trust Agent must administer, keep and maintain records, bookkeeping, data, and written statements relating to Issuers that utilize its services.
2. Documents referred to in item 1 of this rule, include the following:
 - a. the Trust Agent contract;
 - b. contracts relating to the submission of collateral and evidence of ownership or claims upon assets as collateral;
 - c. notes, minutes, and or reports concerning the number and type of debt Securities outstanding and fully paid;
 - d. notes, minutes, and or reports concerning administrative activities for Issuers including any acts by the Trust Agent due to negligence in fulfilling its contracts, such as failure to pay the principal and interest, or any violations of the Capital Market Law by an Issuer;
 - e. notes, minutes, and or reports of the General Meeting of Debt Securities Holders;
 - f. notes, minutes, and or reports concerning the number and the type of debt Securities convertible into shares, if any;
 - g. the list of Issuers utilizing services provided by the Trust Agent; and
 - h. Trust Agent operational guidelines.
3. All documents referred to in item 1 of this rule must be kept in a safe place and separated from other banking activities and must be available at any time for investigation by Bapepam.
4. All documents referred to in item 1 of this rule must be retained at least 5 (five) years after all obligations of the Issuer to the debt Securities holders are fulfilled.